

**Town Manager's Office
Town of Mansfield**

Memo

To: Town Council
From: Matt Hart, Town Manager
CC: Town Employees
Date: December 10, 2012
Re: Town Manager's Report

Below please find a report regarding various items of interest to the Town Council, staff and the community:

Council Requests for Information/Council Business

- *Ad hoc Committee for Responsible Contracting* – The next meeting of the *ad hoc* Committee for Responsible Contracting will take place on Monday, December 17, 2012 at 9:00 AM in the Council Chamber. This meeting will include a review of the Town's procurement, wage verification and construction inspection processes for large public works projects.

Major Projects and Initiatives

- *School Building Project* – Our state legislators have a conflict and cannot attend the December 17, 2012 meeting; my office will schedule another date with them. We need to discuss if you would still like to meet on December 17th to review options for sequencing the construction or repairs to the buildings and how that would impact the debt service for the project.
- *Storrs Center Construction Update* – The construction of One Royce Circle continues. A temporary "Town Triangle" is being prepped; this will remain in place for the next nine months or so as construction of Phase 1B continues. Once the Bolton Road extension is completed, work on the full Town Square will commence. The final Town Square will be the same size as approved by the Planning and Zoning Commission in 2007 as part of the Storrs Center Special Design District zoning regulations. The new streetlights along Dog Lane are now operational. The streetscape enhancement work on Storrs Road also continues; the sidewalks are nearly complete and final paving of the road will be done in the spring. 7-Eleven opened for business on November 29 and we held a grand opening event for Storrs Automotive on December 5, 2012. The Flower Pot will open in its new location in 9 Dog Lane this week. Mooyah Burgers & Fries and Dog Lane Café are expected to open in 1 Dog Lane in the coming weeks and Geno's Grille is expected to open in late January or early February. Questions may be directed to the Mansfield Downtown Partnership (storrscenterinfo@mansfieldct.org or 860.429.2740). The Partnership continues to maintain a construction website for updates at <http://storrscenterconstruction.blogspot.com>.
- *UConn Tech Park* – Last Thursday, December 6, 2012, the University presented the UConn Tech Park Master Plan to community. I will provide a copy of the PowerPoint presentation to the Council.

Special Events and Activities

- *Human Services holiday programs* – Every year the Mansfield Department of Human Services collects food and gifts for needy members of our community. If you would like to help a local family for this holiday season, please contact Ms. Kathy Ann Easley at 860 429-3316 for more information or send a check to the Town of Mansfield/Holiday Fund at 4 South Eagleville Road, Mansfield, CT 06268.
- *Local First Mansfield* - The One Stop Shop on Sunday, December 9, was well-attended. Thirteen Local First Mansfield participants hosted tables with gift items for sale. Avery Devine, an E. O. Smith student, performed on violin for the enjoyment of the visitors. Many thanks to the staff of the Mansfield Community Center for their work on setting up the event! This coming Sunday, December 16, the Town will host a "Give & Receive" gift wrapping event in the Community Room at the Community Center. At this event, residents can bring gifts in to be wrapped in exchange for a donation of non-perishable food or personal care items for the Dept. of Human Services; the event runs from noon to 4:00 PM. The Local First Mansfield "buy local" campaign continues through the end of the year. Visit

<http://localfirstmansfield.blogspot.com> or “like” Local First Mansfield on Facebook for more information, including special deals and coupons from locally-owned Mansfield businesses.

- *Weekly Music Series Continues in Storrs Center* - Each Saturday for the remainder of the year, local musicians will play in Storrs Center, Mansfield’s new downtown. This Saturday, The Recliners will play from 2:00-4:00 PM. The music is free, and the public is invited to make a day of it and explore the new shops and restaurants now open at Storrs Center.
- *Winter Lights Program* - Storrs Center building owners are invited to participate by decorating their building(s) with white lights through Saturday, February 2 – the date of our [7th Annual Winter Fun Day](#). The Winter Lights Program is one of our efforts to brighten the downtown area for residents and visitors. An attractive downtown commercial area encourages customers to shop and linger, builds a sense of community, and makes the winter months seem less dreary.
- *Storrs Winter Farmers Market* – The Storrs Winter Farmers Market began on Saturday, December 8. The Market is open from 3:00 – 5:00 PM on the 2nd and 4th Saturdays of each month from December through April in the Buchanan Auditorium of the Mansfield Public Library. The 2012-13 dates are: December 8, 15, 22; January 12, 26; February 9, 23; March 9, 23; and April 13, 27. The Winter Market features fresh and cold-storage vegetables and fruits; baked goods; jams and jellies; beef, pork, and lamb; honey; maple syrup; hot sauce; locally-roasted coffee; and more. All of the winter vendors participate in the farmer’s market year-round.

Upcoming Meetings*

- Youth Services Bureau Advisory Board, December 11, 2012, 11:45 AM, Conference Room B, Audrey P. Beck Municipal Building
- Town-University Relations Committee, December 11, 2012, 4:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Mansfield Historic District Commission, December 11, 2012, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Advocates for Children – Executive Council, December 12, 2012, 1:15 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Downtown Partnership Board of Directors, December 12, 2012, 4:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Community Quality of Life Committee, December 12, 2012, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Community Campus Partnership, December 13, 2012, 4:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Water/Wastewater Advisory Committee, December 13, 2012, 5:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Mansfield Board of Education, December 13, 2012, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Committee on Committees, December 14, 2012, 8:00 AM, Conference Room B, Audrey P. Beck Municipal Building
- Ad-hoc Committee for Responsible Contracting, December 17, 2012, 9:00 AM, Council Chamber, Audrey P. Beck Municipal Building
- Planning and Zoning Commission, December 17, 2012, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Advisory Committee on the Needs of Persons with Disabilities, December 18, 2012, 2:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Regulatory Review Committee, December 19, 2012, 1:15 PM, Conference Room C, Audrey P. Beck Municipal Building
- Human Services Advisory Committee, December 19, 2012, 2:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Sustainability Committee, December 19, 2012, 5:00 PM, Conference Room C, Audrey P. Beck Municipal Building

- Conservation Commission, December 19, 2012, 7:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Economic Development Committee, December 20, 2012, 5:30 PM, Council Chamber, Audrey P. Beck Municipal Building
- Mansfield Downtown Partnership Board of Directors, January 3, 2013, 4:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Agriculture Committee, January 3, 2013, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Inland Wetland Agency/Planning and Zoning Commission, January 7, 2013, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Historic District Commission, January 8, 2013, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Four Corners and Water Advisory Committee, January 8, 2013, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Regulatory Review Committee, January 9, 2013, 1:15 PM, Conference Room C, Audrey P. Beck Municipal Building
- Sustainability Committee, January 9, 2013, 5:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Zoning Board of Appeals, January 9, 2013, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Solid Waste Advisory Committee, January 10, 2013, 7:00 PM, Conference Room C, Audrey P. Beck Municipal Building
- Committee on Committees, January 11, 2013, 8:00 AM, Conference Room B, Audrey P. Beck Municipal Building
- Collaborative Area Network, January 14, 2013, 3:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Town Council, Monday, January 14, 7:30 PM, Council Chamber, Audrey P. Beck Municipal Building

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*